

Boulevard Townhomes Association, Inc.

C/O Keystone Property Management Group
780 US Highway 1, Ste 300
Vero Beach, FL 32962
Phone: 772-569-7928 Fax: 772-778-9273

APPLICATION TO LEASE

Lease Application Checklist

Requirements for obtaining Board approval to lease a unit at Boulevard Townhomes:

- Completed Application Form – Includes signed background check application(s) for each adult (18+) applicant
- Copy of the Lease Agreement
- Application Fee of \$100 payable to Boulevard Townhomes Association
- Processing Fee of \$50 payable to Keystone Property Management
- Upon completion this form should be submitted to Keystone Property Management

Application MUST BE submitted at least 15 days in advance of the proposed lease date to allow for processing.

This completed application is submitted for consideration regarding my intention to lease a unit at BOULEVARD TOWNHOMES ASSOCIATION, INC. I understand that a copy of the lease agreement between Owner and Lessee must be submitted with this application along with the \$100.00 (Check or Money Order only) Application fee payable to Boulevard Townhomes, and \$50.00 (Check or Money Order only) Processing fee. I represent the following information to be true and complete. I consent that you make inquiry of me and my family relative to the information and references given here.

NOTE: NO ONE IS TO OCCUPY ANY UNIT PRIOR TO RECEIPT OF BOARD APPROVAL

Lease Period: From: _____ To: _____

Current Owner’s (Lessor’s) Name _____

Unit Address _____

Applicant’s Name _____

Co-Applicant’s Name _____

Current Address _____

City _____ State _____ Zip _____

Phone _____ E-mail _____

Lessee’s Business Affiliation (if retired, former business):

Name of Business _____

Position _____

Address _____

Boulevard Townhomes Association, Inc.
APPLICATION TO LEASE (cont'd)

Name and Addresses of two (2) rental references. Local Rental references and addresses are preferred. Please list phone number where individuals can be reached during normal business hours:

1. _____ Phone _____

2. _____ Phone _____

Names of all other persons who will reside in the unit to be leased:

Name _____

Name _____

Name _____

Name _____

Vehicle(s):

Make/Model License Number State of Issue

Make/Model License Number State of Issue

Make/Model License Number State of Issue

Lessee's License #: _____ State: _____ Spouse's License #: _____ State: _____

If this application is approved, I/We agree to abide by the rules and regulations and the Declaration of Covenants establishing BOULEVARD TOWNHOME ASSOCIATION. A complete copy of the Rules and Regulations has been provided to me/us by the owner or agent. I/We acknowledge that I/We have read the rules and accept the covenant it represents. I/We understand that the Board of Directors may take up to 15 days after receiving this application to complete action on this matter.

All Adult Residents Must Sign this Application.

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____

Boulevard Townhomes Association, Inc.
APPLICATION TO LEASE (cont'd)

PET APPROVAL APPLICATION

Pets shall not be kept in units by owners, guests, or renters except when their period of occupancy exceeds three (3) months, with permission, in writing, of the Board of Directors. If your lease exceeds three months and you wish to obtain approval for keeping a household pet during that period, please complete the information requested below.

PET TYPE: (Circle) DOG, CAT, OTHER: _____

PET NAME: _____ BREED: _____ WEIGHT: _____

I/We understand and agree that the above pet will be kept on a leash whenever it is outside the unit but will not be leashed and left unattended outside the unit. Initial_____

I/We attest that this pet has had all the shots required for it to be licensed. Initial_____

I/We agree that sanitary disposal of pet excrement is the responsibility of every pet owner. I will not permit my pet to relieve itself on grass, planter areas, light posts, or other areas which people, walk, work or play. If the animal insists on stopping on those places, I will take whatever steps necessary to clean it up. I/We agree to abide by the rule governing picking up after my pet. If it is observed that this rule is not followed, I understand a fine will be issued to the tenant and/or owner of the property.

Initial_____

I/We acknowledge that State law prohibits pets inside the pool area, and I/We will not bring our pet inside the pool fence. Initial_____

Lessee's Signature

Date Signed

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APPLICATION TO LEASE (cont'd)

BACKGROUND CHECK CONSENT FORM

1. Applicant's Name (please print): _____ Date of Birth: _____
Current Address: _____ City: _____ State: _____ Zip _____
2. Co-Applicant's Name (please print): _____ Date of Birth: _____
Current Address: _____ City: _____ State: _____ Zip _____

Note: Convictions of misdemeanors or felony crimes DO NOT automatically drop off your record after a specified period of time. The court must be petitioned in order to have any conviction of a crime removed.

1. Have you EVER been convicted of a sex related crime? Yes No
2. If yes, did the crime involve force of minors? Yes No
3. Have you EVER been convicted of a crime involving violence or threat of violence? Yes No
4. Have you EVER been convicted of a crime involving criminal activity in drugs or alcoholic beverages? Yes No
5. Have you EVER been convicted of any other crime except a minor traffic violation? (Includes traffic crimes) Yes No
6. Have you been arrested in the last three years for a crime which there has not yet been an acquittal or dismissal? Yes No

I hereby authorize the Boulevard Townhomes Association, Inc. to check civil or criminal records and driving records, etc., to verify any statement on this form. I hereby release all persons, companies or corporations furnishing such information from liability and responsibility. I agree that a photographic copy or a telephonic facsimile of this document shall be valid for all purposes.

I acknowledge reading and receiving this notice:

Applicant Signature	Date
Co-Applicant Signature	Date

